**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**AUGUST 13, 2018**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, President Richard Icenhower, Directors, Miles Hartley, Tom Gourley and Maurice Butler. Also present were, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk, Employee Leon Burrell, Carole Moore, Amy Rowden, Paul Brown, Tim Cooke, R. W. Vaught from R. W. Vaught Technical Services and Scott from Total Highspeed. Vice –President Steve Short was absent. After declaring a quorum, President Richard Icenhower called the meeting to order at 7:05 pm.

The minutes from the last meeting were made available to the board members before the meeting. Butler made a motion to approve the minutes. Hartley seconded. Vote: Hartley-yes, Butler-yes, Icenhower-Yes. Gourley abstained. Motion passed.

Bennett presented the treasurer’s report. Butler made a motion to approve the treasurer’s report. Gourley seconded. Vote: Hartley- Yes, Butler- Yes, Gourley- Yes. A copy of that report is included as a part of these minutes in the office minutes record book.

Carole Moore asked for extended time to pay her bill due to a water leak. It was decided that she would pay off the leak in two payments.

Amy Rowden was present to discuss a problem she thought she had with water pressure at a rental house. Jones reported the pressure was within normal range. It was decided that Jones and her plumber would recheck pressure together and address later if needed.

A leak at Great Blessings Daycare was discussed.

R.W. Vaught presented a proposal for a SCADA System. Scott with Total HIghspeed was also present to discuss how the systems would work together. It was decided that it would be a good project at a later date.

Jones reported that the maps have been updated, he is just waiting for the actual maps to arrive.

Jones reported on a meeting between himself, Short and Olson about the new Kum-N-Go. Gourley made a motion to authorize Jones to proceed if the line is expanded to 8 inches, which is required in the by-laws. Hartley seconded. Vote: Hartley-Yes, Butler- Yes, Gourley- yes, Motion passed.

Jones reported that he is waiting for approval to move the meter for the Senior Center.

It was decided to table updating the By-laws until next meeting.

Baker reported that a letter was sent to Saddlewood Mobile Home Park concerning possible transit R.V. parking.

Jones reported the loss Ratio for July was 4.28%

Jones reported that a fire hydrant will be added on Blake Street.

Jones reported that he is replacing meters and ERTs as needed.

Baker asked to write off the Brannamen account. The city has written the sewer off as of January 2018. Gourley made a motion to write off the Brannamen account, Butler seconded. Motion passed.

The bills were presented for payment by Bennett. Gourley made the motion to pay the bills. Butler seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made the motion to adjourn the meeting, Butler seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the August 13, 2018 meeting of the board.

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Richard Icenhower, Pres. Board of Directors