**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**JANUARY 14, 2019**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, President Richard Icenhower, Vice President Stephen Short, Directors, Miles Hartley and Maurice Butler. Also present were, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk, Saundra Roper, Employee Leon Burrell, Les Mallard with Shelter Insurance and William Juneau from Total Highspeed. Director Tom Gourley was absent. After declaring a quorum, President, Richard Icenhower called the meeting to order at 7:00 pm.

The minutes from the last meeting were made available to the board members before the meeting. There were not enough board members present that attended the previous meeting to vote. The vote will be taken at the February meeting.

Bennett presented the treasurer’s report. Hartley made a motion to approve the treasurer’s report. Short seconded. Vote: Short- Yes, Butler- Yes, Hartley-Yes. A copy of that report is included as a part of these minutes in the office minutes record book.

Les Mallard was present to discuss property insurance for the water district. It was discussed and he will present the final coverage amount when it is figured.

There was discussion on training and certification for Leon Burrell. It was decided for him to train with Jones and attend classes to be certified.

William Juneau was present to discuss printing Total Highspeed’s advertisement on the back of the water bills. Total Highspeed agreed to pay for billing cardstock and postage for up to 1 year if the offer is accepted. Short made a motion to approve adding the message to the bills and having Total Highspeed pay for billing cardstock and postage for up to one year. Hartley seconded. Vote: Short-yes,Hartley-yes, Butler-yes. Motion passed.

Jones reported that Kum-N-Go is planning to start dirt work March 1st.

Short reported on digitizing as built plans. He stated that most are digitized and will be put on a thumb drive.

Short reported on the health insurance for Jones. Jones will pay for his health insurance and the water district will reimburse him for the premium as well as increased taxes that he will incur due to higher paycheck.

Bennett reported that the information has all been sent to Fritz-Nippes CPA for the 2018 fiscal audit.

Jones reported the loss ratio was 4.93 for December.

Jones reported that there are a few fire hydrants that need protection around them. It was discussed and agreed to add as much protection as needed.

Baker reported that filing concludes for the April 2, 2019 election on January 15, 2019 at 5:00 PM. As of January 14 Icenhower was the only candidate signed up for sub-district 1, and Hartley the only candidate signed up for sub-district 2.

Short made a motion to give Roper a 2% raise retroactive to the November 2018 meeting. Hartley seconded. Vote: Hartley-yes, Butler-yes, Short-yes. Motion passed.

The bills were presented for payment by Bennett. Hartley made the motion to pay the bills. Butler seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made the motion to adjourn the meeting, Butler seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the January 14, 2019 meeting of the board.

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Richard Icenhower, President. Board of Directors