**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**MARCH 11, 2019**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, President Richard Icenhower, Vice President Stephen Short, Directors, Miles Hartley, Tom Gourley and Maurice Butler. Also present were, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk, Employees Leon Burrell, Saundra Roper and Les Mallard from Farmers Insurance. After declaring a quorum, President, Richard Icenhower called the meeting to order at 7:00 pm.

The minutes from the last meeting were made available to the board members before the meeting. Butler made a motion to approve the minutes. Short seconded. Vote: Butler-yes, Hartley-yes, Short-yes, Gourley-yes. Motion Passed

Bennett presented the treasurer’s report. Gourley made a motion to approve the treasurer’s report. Hartley seconded. Vote: Short- Yes, Butler- Yes, Hartley-Yes, Gourley-yes. A copy of that report is included as a part of these minutes in the office minutes record book.

Les Mallard presented insurance premium quotes. Butler made a motion to approve the insurance quotes. Gourley seconded. All voted yes. Motion passed.

Jones reported that it is time for an elevated tank inspection. He will begin getting bids.

Jones and Short reported on well #1 piping replacement and new meters for wells #1 and #2.

Baker reported that she will be resigning as clerk. There was discussion on advertising for a new clerk.

Jones reported the loss ratio was 4.24% for February.

Jones reported that there were two water main breaks due to fiber optic line being installed.

There was discussion on extending and looping some water lines.

Gourley presented goals to be worked on. They include: Locating and inventory for all valves in the system, exercising all valves, repairing any broken valve tops and pouring concrete around as needed, working with MRWA if needed to develop total system flush plan and executing that flush plan, starting a loop project off of Brookmeadow, as well as working with software provider to enable emailing bills.

Bennett reported that the office computer should be replaced by January 2020.

Jones reported that he attended a pre-construction meeting for the new Kum-N- Go.

Bennett reported that the information has all been sent to Fritz-Nippes CPA for the 2018 fiscal audit. We are awaiting contact from them.

The bills were presented for payment by Bennett. Butler made the motion to pay the bills. Short seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made the motion to adjourn the meeting, Butler seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the March 11, 2019 meeting of the board.

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Richard Icenhower, President. Board of Directors