**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**MAY 13, 2019**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, President Richard Icenhower, Vice President Stephen Short, Directors, Miles Hartley, Tom Gourley and Maurice Butler. Also present were, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk, Clerk in training Heidi Edwards, Employee Leon Burrell. Les Mallard and William Juneau were also present. After declaring a quorum, President, Richard Icenhower called the meeting to order at 7:00 pm.

The minutes from the last meeting were made available to the board members before the meeting. Hartley made a motion to approve the minutes. Butler seconded. Vote: Butler-yes, Hartley-yes, Short-yes. Gourley abstained. Motion Passed

The minutes for the April 15th special meeting were made available to the board members before the meeting. Short made a motion to approve the minutes, Butler seconded. Vote: Butler-yes, Hartley-yes, Short-yes. Gourley abstained. Motion passed.

Bennett presented the treasurer’s report. Gourley made a motion to approve the treasurer’s report. Short seconded. Vote: Short- Yes, Butler- Yes, Hartley-Yes, Gourley-Yes. A copy of that report is included as a part of these minutes in the office minutes record book.

Les Mallard from Farmers Insurance was present to present bond information. Gourley made a motion to purchase $50,000.00 bonding for employees for a 3 year term. Hartley seconded. All voted yes. Motion passed.

William Juneau from Total Highspeed was present to report on installation progress.

Baker reported that all accounts should be updated to have her name deleted and Edwards added. Butler made a motion to delete Denna Baker’s name from (1) Bank of Bolivar account # 122149 and CD # 15335,

 (2) Central Bank account # 005-022-9 and account # 150197 as well as safety deposit box #106. And (3) O’Bannon Bank account #10937 and account # 940822. As well as Post Office Box 37and Petty Cash.

Short reported that he would like to display an old hand pump centered in front of the sign at PWSD #5 and that it will be concreted in. All agreed.

Baker presented Thoroughbred purchase order information for early training and upgrades. Short made a motion to renew Thoroughbred software and training early. Hartley seconded. All voted yes. Motion passed.

Jones reported on Kum-N-Go

Bennett reported that the 2018 fiscal audit will be complete by the end of the month. The Auditor will send the preliminary numbers to the State Treasurer by the end of the month.

Edwards reported that she would like to have the $25 cleaning fee waved and she will clean as part of normal office duties.

Jones reported that the elevated tank inspection went well and is finished.

Jones reported that a trash pump was purchased and the old one will be used as back up.

Jones reported that we have received an invoice for the Brookmeadow loop project survey.

Jones reported that the SCADA system cabinets were delivered and ready to be installed.

Jones reported that wells #1 and #2 are still down and is waiting for AT&T to fix.

Jones reported the loss ratio for April was 9.58%

Jones reported that he has ordered 100 meters set to our needs.

The bills were presented for payment by Bennett. Hartley made the motion to pay the bills. Butler seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made the motion to adjourn the meeting, Butler seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the May 13, 2019 meeting of the board.

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Richard Icenhower, President. Board of Directors