**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**NOVEMBER 12, 2018**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, President Richard Icenhower, Vice President Stephen Short, Directors, Maurice Butler, Miles Hartley and Tom Gourley. Also present were, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk and Employee Leon Burrell. After declaring a quorum, President Richard Icenhower called the meeting to order at 7:00 pm.

The minutes from the last meeting were made available to the board members before the meeting. Short made a motion to approve the minutes. Butler seconded. Vote: Gourley-yes, Short-Yes, Butler-Yes, Hartley abstained. Motion passed.

Bennett presented the treasurer’s report. Butler made a motion to approve the treasurer’s report. Gourley seconded. Vote: Short- Yes, Gourley- Yes, Butler-Yes, Hartley-Yes. A copy of that report is included as a part of these minutes in the office minutes record book.

Bennett presented the proposed budget for December 2018 through November 2019.

Baker presented the Itron maintenance renewal quote for $1,476.73. This quote is for March 01, 2019 to February 29, 2020.

There was discussion on health Insurance for Jones.

There was discussion on customers who turn their own meters on when they are shut off for non-payment. Short made the motion to automatically notify the Fair Grove Police for prosecution whenever there is a theft of water, unauthorized tampering or property vandalized. Gourley seconded all voted yes. Motion passed.

There was discussion on late paying customers and shut off dates..

Jones reported that he is still waiting for hard copies of MRWA maps.

Jones reported on the new Kum-N-Go

Jones reported on The Senior Center.

Baker and Jones reported on the MRWA Conference.

Jones and Short reported on Total Highspeed progress. It was reported that they put advertisement stickers on November water bills and paid for postage in return.

Jones reported the loss ratio was 12.24% due to broken water lines.

The board held the annual rate review. There was discussion about increasing all minimums by $.10 and the additional 1000 gallons by $.30 per 1000 gallon. Short made the motion to increase residential and commercial water rates by increasing the customer base charge by $.30 cents per month and the volume charge by $.10 cents per thousand gallons. Hartley seconded. All members voted yes. The new residential minimum will be $15.15 and each additional 1000 gallons will be $6.15. The new commercial rate will be $21.00 and each additional 1000 gallons will be $6.15. The increase will be effective immediately.

The board discussed the annual employee review. Motions and votes will be taken at the next meeting.

The bills were presented for payment by Bennett. Gourley made the motion to pay the bills. Butler seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made the motion to adjourn the meeting, Gourley seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the November 12, 2018 meeting of the board.

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Richard Icenhower, Pres. Board of Directors