

**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**  
**MINUTES OF THE MEETING OF THE BOARD OF DIRECTOR**

**November 11, 2019**

The members of the Board of Directors met at 7:00 pm at the Water Supply Office at 113 S. Orchard for regular monthly meeting of the board. Members present were, President Richard Icenhower, Vice President Stephen Short, Directors, Maurice Butler and Miles Hartley. Director Gourley was absent. Also present were Mark Bennett Treasurer, Charlie Jones Water Superintendent, Heidi Edwards Clerk, Leon Burrell and Les Mallard with Farmers Insurance. After declaring a quorum, President Richard Icenhower called meeting to order at 7:03pm.

The minutes of last meeting were made available to the board members before the meeting. Short made a motion to approve the minutes. Butler seconded. Vote: Short-yes, Icenhower-yes, Butler-yes and Hartley -yes. Motion passed.

Director Gourley arrived.

Bennett presented the treasurer's report. Hartley made a motion to approve the treasurer's report. Butler seconded. Vote: Gourley-yes, Short-yes, Icenhower-yes, Hartley-yes and Butler -yes. Motion passed. A copy of that report is included as part of these minutes in the office minutes record book.

Les Mallard presented a ten year safety award.

The board held the annual rate review. There was discussion about increasing all prices 2%. Gourley made a motion to increase minimums and per 1,000 gallons charges by 2%. Hartley seconded. Vote: Short-yes, Butler-yes, Hartley-yes and Gourley-yes. Motion passed.

There was discussion about 2020 board member election.

Bennett presented a preliminary 2020 budget.

Jones reported everything is set up for the SCADA SYSTEM. Just waiting for it to be installed.

Edwards reported she will be emailing the information to Aubrey Hardy for disaster id tags.

**Edwards reported she is waiting to get audit results from the auditor. She needs this information in order to get the company credit card.**

**Edwards reported she is waiting on a company credit card to purchase a shredder.**

**Jones reported the loss ratio for October was 3.03%.**

**Jones reported he sent all the new meters back and waiting to receive more new ones. He also reported we had a DNR inspection that went well. We will be receiving a report from DNR. There was discussion on the preliminary plat for Seneca Heights 3<sup>rd</sup> Addition.**

**Gourley made a motion to increase Jones, Burrell and Bennett hourly wage by 3.5 % an hour. Hartley seconded. Vote: Gourley-yes, Hartley-yes, Butler-yes, Short-yes and Icenhower-yes. Motion passed.**

**The bills were presented for payment by Bennett. Butler made the motion to pay bills. Hartley seconded. All members voted yes. Motion passed.**

**Hearing no further business, Butler made the motion to adjourn. Hartley seconded. All members voted yes. Meeting was adjourned.**

**Respectfully Submitted,**

\_\_\_\_\_ Date\_\_\_\_\_

**Heidi Edwards, Clerk PWSD#5**

**These minutes are a correct record of the matters discussed and the actions taken during the November 11, 2019 meeting of the board.**

\_\_\_\_\_ Date\_\_\_\_\_

**Richard Icenhower, President. Board of Directors**