**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**SEPTEMBER 10, 2018**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, President Richard Icenhower, Vice President Stephen Short, Directors, Miles Hartley and Tom Gourley. Also present were, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk and Employee Leon Burrell. Director Maurice Butler was absent. After declaring a quorum, President Richard Icenhower called the meeting to order at 7:05 pm.

The minutes from the last meeting were made available to the board members before the meeting. Hartley made a motion to approve the minutes. Gourley seconded. Vote: Hartley-yes, Gourley-yes, Icenhower-Yes, Short -Yes. Motion passed.

Bennett presented the treasurer’s report. Gourley made a motion to approve the treasurer’s report. Short seconded. Vote: Hartley- Yes, Short- Yes, Gourley- Yes. A copy of that report is included as a part of these minutes in the office minutes record book.

The clerk reported that Thoroughbred informed her that in order to receive phone support from them that she must go through online training consisting of 12 hours for a total of $840.00 lasting until February 2020. At that time additional training costing $480.00 plus upgrade fees will be needed. Gourley made a motion to approve training of 12 hours for $840.00 and additional training of $480 plus upgrade fees in February of 2020. Hartley seconded. Vote: Short-yes, Hartley-yes, Gourley-yes. Motion passed.

Baker reported that the ACH audit that was done by Mindy Starke from O’Bannon Bank on August 22 went well.

Jones reported on the water tank inspection results. It was reported that it is good for 5 years.

Jones reported on the new Kum-N-Go. It was agreed to use 8 inch line to tie into. We are waiting on preliminary plans. The water supply will be responsible for approximately 700 feet and two fire hydrants.

Jones reported on the new Senior Center.

Jones reported that the issue concerning Amy Rowden’s rental house has been resolved. He did not hear back from them.

Short reported on the possible by-laws update. Gourley made a motion to accept the updated by-laws. Hartley seconded. Vote: Hartley-yes, Short-yes, Gourley-yes. Motion passed.

Jones reported that the Diamond maps would be very beneficial to our system. The cost is $300 yearly for 10 years. He also reported we will be receiving a hard copy from MRWA soon.

Jones reported the loss ratio was 15.18% which is up from last month due to a water leak.

Jones reported he has installed 4 new water meters and a fire hydrants this month.

Short reported that he will go to the City Council meeting and ask for a change in the ordinance that allows residents to move property lines when they agree. He will suggest that they be approved before the process can be completed.

There was discussion on the Clerk and Water Superintendent attending the MRWA Conference in October. It was agreed that they should attend.

The bills were presented for payment by Bennett. Gourley made the motion to pay the bills. Short seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made the motion to adjourn the meeting, Short seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the September10, 2018 meeting of the board.

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Richard Icenhower, Pres. Board of Directors